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TIGER DOOR STANDARD HARDWARE POLICY

1. Finish hardware (hinges, locksets, closers, push/pulls, exit devices, kick plates, etc.) are excluded from Tiger Door LLC Quotations unless specifically noted.
2. Tiger Door LLC will provide the appropriate hardware reinforcements for all hardware listed on the Returned Order Acknowledgement and Submittals
3. Tiger Door LLC may make adjustments in pricing based on changes to the hardware or hardware machining requirements occurring after the quotation is issued.
4. **Standard machining for hardware is limited to the following:**

DOORS

- § Mortises for hinges
- § Door edge machining for cylindrical locks and/or cylindrical deadlocks
- § Door face machining for cylindrical locks and/or cylindrical deadlocks consisting of one 2 1/8" diameter bore, backset from the edge of the door by 2 3/4".
- § Machining the lock pocket for a mortise lock
- § Machining the door edges of a double door for standard flush bolts

FRAMES

- § Mortises for hinges
- § ASA Strike(s)

5. Tiger Door LLC shall not be responsible for boring pilot holes or mounting holes for face plates and other surface applied hardware listed in the hardware schedule unless special arrangements are made prior to Submittal of shop drawings. Pilot holes must be drilled for all screws that act as hardware attachments. Screws with full length threads or through bolts are required for fastening hardware to all doors and frames. Self-tapping or combination wood/metal screws are not to be used.

Kick plates, push plates, stretcher plates, armor plates, edge guards, and other protective or surface applied hardware shall be furnished by the hardware supplier or general contractor and installed in the field.

6. Tiger Door LLC **will not machine** the faces of any doors for any other hardware unless the following requirements are observed:
 - § Customer must supply a legible machining template with all function holes to be machined clearly marked for each door face. A copy of the hardware schedule is not acceptable if not accompanied by templates.
 - § Tiger Door LLC will not be responsible for following up with any customer, contractor, hardware manufacturer or distributor in an attempt to secure hardware machining templates that are not provided with the returned submittals. In the event face machining has been requested and an acceptable machining template has not been provided, the door(s) will be placed on indefinite hold until the acceptable template is received, or until released by the customer for production without face machining. One notice of this action will be sent to the customer.
 - § Lead times do not begin until acceptable template is received or until released by the customer for production without face machining.

This Hardware Policy was designed to accommodate the needs of our customers relative to appropriate preparation of TIGER Doors to receive specified hardware. If you have a requirement that is not covered by this policy, please contact the factory and we will make every effort to assist you.

10/27/2004